



## Committee Meeting

<b>Date:</b>	2 <sup>nd</sup> August 2022
<b>Time:</b>	All Day
<b>Place:</b>	Wellington
<b>Attendees:</b>	Lara Gleeson, Ely Webber, Michelle Patu, Tracey Kunac, Amanda Foster, Bev Hopper and Nora Whelan.
<b>Apologies:</b>	None

Item No.	N	Raised by / Presenting:
a.	<b>Minutes from the last meeting.</b>	<b>Approved by Lara &amp; Nora</b>
b.	<b>Strategic Plan</b> <b>1. Strengthen visibility and recognition of the CNS:</b> CNSNZ President becomes a member of Nurse Executive Aotearoa and one other. Meeting with Kathy Holloway August 8 <sup>th</sup> . Definition of CNS remains the same. Statements will be reviewed updating of next Strategic Plan. Committee members to liaise counterparts in the private sector.	All  All  All

	<p>Develop connections with academic colleagues  Liaise with Nursing Council re number of CNS (Bev)  Discuss with Equity team in Waikato re CNS roles  Achieved position statement for clinical specialist role.</p> <p><b>2. Recruitment and retention</b>  On-going website review  Scholarship support  Articles of interest to Tracey  Publications from members available on website.  Maintaining presence on FB / instagram  Committee members to explore Health &amp; Wellbeing supports in their respective work place.  News Letter items: Health &amp; Wellbeing, conferences – international conferences, CNS roles, social media profile.</p> <p>Bev made contact with Julianna and Phyllis representative of NACNS USA  Will write a MOU between 2 organisations  Virtual summit – Nov 16<sup>th</sup> US time  CNS Journal published twice a year. In order for CNSSNS to have access each member would need to pay \$72 US a year. Full membership is \$200 a year. Journal access is \$72 a year.</p> <p><b>3. Education</b>  Positional statement on educational pathway developed  Increase availability of funding from \$1500 to \$2000 for educational purposes  Reduce registration rates for bi-annual conference webinar  Amend Strategic plan to reflect above  No work on Knowledge and Skills framework this year</p> <p><b>4. Research</b>  Scholarship remains in place  No other changes</p> <p><b>5. Sustainability</b>  Monitoring of membership  Difficulty increasing membership in Covid  Tracey to discuss with Jan regarding financial auditing  Update Committee Job Description</p>	<p>All</p> <p>Bev</p> <p>Tracey / Amanda</p> <p>Elly / Bev</p> <p>US colleagues  Bev to access zoom details</p> <p>Amanda</p> <p>Tracey</p> <p>Lara</p>
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	Constitution to be presented at AGM	
<b>c.</b>	<b>Jo Rhodes update</b> Awaiting feedback from Te Pukenga	<b>Lara</b>
<b>d.</b>	<b>Membership / Recruitment</b> Approach CNS in all areas Committee membership = 8 plus past president Follow through with Emma on membership. Possible interest from Matt Broadway-Homer to join committee	<b>All</b>
<b>e.</b>	<b>Formalising Committee Roles</b> Lara stand for treasurer once a year past after past president. Nominate president at AGM Other roles remain same	-
<b>f.</b>	<b>Webinar &amp; AGM – Tuesday 29<sup>th</sup> November 2022 – 12pm – Zoom. Send out invites 6 weeks prior.</b> <b>Save the date email</b> <b>Theme: Health and Health &amp; Wellbeing.</b> <b>Follow up with colleagues to present ( Morgan)</b>	Nora  Michelle
<b>g.</b>	<b>Conference 2023</b>  <ul style="list-style-type: none"> <li>- Early November 2023 (10am start - over 2 days)</li> <li>- Wellington v Auckland v Hamilton</li> <li>- Consider themes and topics</li> <li>- Workshops and speakers ( Kathy Holloway, Erica –Pain, Elly- Aggression &amp; violence in workplace, Amanda – Supervision, US</li> </ul>	Tracey /Lara

	<p>colleagues, Matt – LGBTT+? , Morgan- Wellbeing, Role of CNS, Equity, Liz Manning - .</p> <ul style="list-style-type: none"> <li>- Review previous conference prospectus and develop</li> <li>- Sponsorship / funding applications</li> <li>- Dinner v aperitifs</li> <li>- Entertainment</li> <li>- Electronics hand-outs – APPs for conference outline/ e-handbook</li> <li>- Wellington representative?</li> </ul>	<p>All</p> <p>Sam</p>
h.	<p><b>Kathy Holloway – Meeting on Monday August 8<sup>th</sup>. (Kathy.holloway@vuw.ac.nz)</b></p> <p>Future direction of the CNSSNZ  Gain recognition of our role  Challenge of CNS scope but working to advanced practice level  How to engage members  Nursing council- where are we at  Look up MECCA CNS definition 2006  Integrated framework to practice.</p>	
	<p>Next meeting is Thursday 8<sup>th</sup> September 2022 – zoom.</p>	
Agenda	<ul style="list-style-type: none"> <li>• Outcome of discussion with Kathy Holloway</li> <li>• Feedback on rec for Conference 2023</li> <li>• New committee member</li> </ul>	