



## Committee Meeting

<b>Date:</b>	23 March 2023
<b>Time:</b>	1.00 – 1.30
<b>Place:</b>	Zoom
<b>Attendees:</b>	Bev, Michelle, Lara, and Nora.
<b>Apologies:</b>	Tracey, Elly, Matt and Amanda

Item No.		Raised by / Presenting:
a.	Tracey sent out financial and membership documents  No feedback	Tracey
b.	Tracey Audio Visual Feedback – Next meeting	Tracey

<p><b>c.</b></p>	<p><b>Confirmation of Presenters – Dates of Conference on 9<sup>th</sup> and 10<sup>th</sup> Novemebr</b></p> <p>Cathy Holloway – Confirmed (Welly)  Anne Daniels – Confirmed ( Dunedin)  Lorraine Hetaraka – Tentative ( Welly)  Liz Manning – Confirmed (Auckland)  Jane Hinds – Confirmed - Self Care and Grief (Auck)  Shauna Stevens – Confirmed – Rural CNS (Invercargil) 9<sup>th</sup> Nov  Morgan Spittal – Confirmed – Self Care and Wellbeing (Nelson)  Myra Patu (GP) – Confirmed – Maori Health (ChCh)  Zoe – Possible – Supervision (Hamilton )</p> <p>Elly- Aggression &amp; violence in workplace  Matt – LGBTT</p> <p>Need to confirm exact number of presenters for flights.</p>	<p>Bev</p>
<p><b>d.</b></p>	<p><b>Portfolios for Conference Planning</b></p> <p>Theme: Ideas offered: The rise of the Nurse – new phoenix – raising from the ashes of Pandemic. CNS was the gap filler. Rejuvenating the role post pandemic - Surviving through adversity – getting through the pandemic – cyclones – adverse weather events – Nurses continue to work.</p> <p>Developing Learning Objectives: Matt to develop Objectives and Theme’s.</p> <p>Invited Speakers Facilitation: Lara / Bev / Michelle</p> <p>Calls for Abstracts: Lara – <b>once the Theme and Learning Objectives have been identified.</b></p> <p>Kaumatua to open: Elly</p> <p>Programme Scheduling:</p> <p>Advertising: Sam / Tracey</p> <p>Registration: WIX – Sam ( name tags – printed through WICKS)</p> <p>Sponsorship: BEV has spoken to Baxter – Theme is required. Amanda / Elly. Consider options.</p>	<p><b>** Follow up with Matt this week.</b></p>

<b>e.</b>	Preparing outline / Itinerary for both days to go back to speakers re theme / topic.	<b>Lara</b>
<b>f.</b>	Looking at Empowerment / senior nurses / theme	<b>Michelle</b>
<b>g.</b>	College of Nurses NZ (Professional College) – providing “back office” assistance. Getting our name and society moving forward. Our members would have membership with the college. Bev to contact Liz and get further info on offer proposed.	<b>Bev</b>
	Next meeting is Thursday 27 <sup>th</sup> April 2023 @ 1pm - zoom.	
Agenda	<ul style="list-style-type: none"> <li>• Booking flights and slot times and abstracts.</li> <li>• Itinerary ( Lara)</li> <li>• Feedback on audio / visual (Tracey)</li> <li>• Matt to present option statements for Theme and Learning Objectives</li> <li>• Sam / WIX</li> <li>• Kaumatua / Elly</li> <li>• Social Media: Questions from Matt</li> </ul>	