




### Committee Meeting

<b>Date:</b>	10 February 2022
<b>Time:</b>	1pm. Finished at 1.37pm
<b>Place:</b>	Zoom
<b>Attendees:</b>	Lara Gleeson, Tracey Kunac, Bev Hopper, Amanda Foster & Nora Whelan
<b>Apologies:</b>	Elly Webber, Emma Herbert & Michelle Patu

Item No.	Details	Raised by / Presenting:
a.	Minutes from the last meeting.	Approved by Bev & Tracey
b.	<p>Welcome new member</p> <p>Amanda Foster from Waikato DHB – HIV CNS.</p>	Amanda to send in profile to Tracey.
c.	Constitution update	Tracey

	Tracey will remove new constitution from website to be presented at next AGM.	
<b>d.</b>	<p><b>Jo Rhodes update</b></p> <p>No contact as yet. Lara will follow up.</p>	Lara
<b>e.</b>	<p><b>Review strategic plan</b></p> <p>Members to peruse document on website. Identify action points by key activities to be addressed over the coming year.</p> <p>Feedback at next meeting.</p> <p>Consider after Easter arranging a Face to Face meeting when have a clearer idea on Omicron surge.</p>	All
<b>f.</b>	<p><b>Committee members contact details.</b></p> <p>Lara to send out a request for all personal contact details.</p>	Lara
<b>g.</b>	<p><b>Membership</b></p> <p>Amanda to take over role. Tracey will support and transition over from Jacqui.</p> <p>Thoughts on how we increase our visibility?</p>	Amanda / Tracey  All
<b>h.</b>	<p><b>News Letter</b></p> <p>Michelle agreeable to take lead on Newsletter. Lara to follow up</p>	Lara
<b>i</b>	<p><b>Financial Statement</b></p>	Tracey

	Looking healthy.	
	<p style="text-align: center;"><b>Next Meeting: Thursday 10<sup>th</sup> March 2022 @ 1pm – Zoom</b></p>	<b>Nora</b>
<b>Agenda</b>	<ul style="list-style-type: none"> <li>• <b>Review Strategic Plan</b></li> </ul> <div style="display: flex; align-items: center; margin-left: 20px;">  <div style="margin-left: 5px;"> <p>CNSSNZ five year strategic plan 2021-2</p> </div> </div>	