



## Committee Meeting

<b>Date:</b>	16 <sup>th</sup> February 2023
<b>Time:</b>	12.30 – 1.30
<b>Place:</b>	Zoom
<b>Attendees:</b>	Tracey, Bev, Michelle, Lara, Matt, and Nora.
<b>Apologies:</b>	Elly, Amanda

Item No.	N	Raised by / Presenting:
a.	Tracey sent out financial and membership documents	Tracey
b.	Copthorne booked with a 20% deposit.  One quote from a visual / video company received. Includes facility to receive an international presenter via Zoom. Agreed to confirm.	Tracey

<p><b>c.</b></p>	<p><b>Confirmation of Presenters</b></p> <p>Shauna – CNS on Stewart Island ( Present on 9<sup>th</sup> )</p> <p>Morgan – CNS Health &amp; Wellbeing</p> <p><b>Possibilities:</b></p> <p>Cathy Holloway – Send an email to invite.  Anne Daniels  Lorraine Hetaraka  Liz Manning  Jane Hinds  Helen - Holistic Nutritional Mental Health Wellbeing ( Nora to liaise if considering)  Erica –Pain  Elly- Aggression &amp; violence in workplace  Amanda – Supervision  Matt – LGBTT</p> <p>We did discuss at our Wellington committee meeting re CNSSNZ members not doing a presentation as can be a lot to juggle on the day if also arranging the conference. Discuss at next meeting</p>	<p>Bev</p>
<p><b>d.</b></p>	<p><b>Portfolios for Conference Planning</b></p> <p>Theme: Ideas offered: The rise of the Nurse – new phoenix – raising from the ashes of Pandemic. CNS was the gap filler. Rejuvenating the role post pandemic - Surviving through adversity – getting through the pandemic – cyclones – adverse weather events – Nurses continue to work.</p> <p>Developing Learning Objectives: Matt to develop Objectives and Theme’s.</p> <p>Email to the members: Request for ideas on speakers</p>	<p><b>Matt</b></p> <p><b>Tracey will invite membership for requests on speakers etc and forward to Matt.</b></p>

	<p>Invited Speakers Facilitation: Lara / Bev / Michelle</p> <p>Calls for Abstracts: Lara – <b>once the Theme and Learning Objectives have been identified.</b></p> <p>Kaumatua to open: Elly</p> <p>Programme Scheduling:</p> <p>Advertising: Sam / Tracey</p> <p>Registration: WICKS – Sam ( name tags – printed through WICKS)</p> <p>Sponsorship: BEV / Amanda / Elly. Consider options. ( Lara will forward the South Island experience outcome)</p>	
	<p>Next meeting is Thursday 23<sup>rd</sup> March 2023 @ 1pm - zoom.</p>	
<p>Agenda</p>	<ul style="list-style-type: none"> <li>• Tracey feedback on audio / visual</li> <li>• Bev on response of EOI to Kathy Holloway and Lorraine Hetakaka to present</li> <li>• Matt to present option statements for Theme and Learning Objectives</li> <li>• Discuss re Committee members doing presentations</li> <li>• Social Media: Questions from Matt</li> </ul>	