



Meeting name:	Clinical Nurse Specialist Society New Zealand – Committee meeting		
Location:	Zoom video Link		
Date:	11/8/20	Time	1200hours
Chaired by:	Jan Ipenburg	Minutes by:	Jan Ipenburg

Attendees:	Sarah-Jane Rewiti, Lara Gleeson, Jan Ipenburg, Jacqui Finnigan		
Apologies :	Tracey Kunac, Bev Hopper		
Invited guests:			

Minutes CNSSNZ COMMITTEE MEETING DATED 11 Aug 2020

Item No.	Details	Raised by / Presenting:
a.	 <p>Meeting minutes CNSSNZ June 2020 fir approved</p> <p><b>Minutes from the last meeting.</b></p>	<b>All</b>
b.	<p>Newsletter – profile to go in and has sent to Tracey to put on website. Include in newsletter AGM details, information regarding conference and forum. Ask current members to spread the word regarding the Society.</p>	<b>Lara</b>

c.	Membership – open and free until May next year – add to newsletter. 165 members currently.	<b>Jacqui</b>
d.	Survey Monkey - Survey question re definition – final ok from committee before sending – Those present approve of spending money to get all results back	<b>Jan</b>
e.	Facebook/Media – 71 active members	<b>Bev</b>
f.	Conference 2021 “ <b>Bridging the Gap: Working together to link our communities</b> “ Met – decided to postpone mainly around funding for sponsorship – no-one is giving money at the moment. Hotels also undecided. Defer 1 year ie: to 2022, next year (2021) to have forum. Agreed.	<b>Sarah-Jane</b>
i.	Treasury – hopefully get financials done next week including charities report. Not due until November	<b>Jan</b>
g.	AGM and roles. Initial e-mail to members then reminder in newsletter. Send e-mail out to see what suits for AGM ?Friday 18 <sup>th</sup> afternoon. Clarify before AGM who wants to stay on committee.	<b>Jan</b>

Next meeting: 8<sup>th</sup> September 1200